

HUDSONVILLE CITY COMMISSION
City Commission Minutes
DRAFT
March 9, 2021

Mayor Northrup called the virtual meeting of the Hudsonville City Commission Work Session to order on Tuesday, March 9, 2021 at 6:30 PM.

All commissioners are attending the meeting remotely from the City of Hudsonville, Ottawa County, Michigan, except Commissioner Raterink attending from Palmetto, Manatee County, Florida.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, DeVree, Leerar, Raterink, Steigenga, City Manager Waterman, and City Clerk VanSlyke.

9524. Public Comments.
None.

9525. Michigan Redistricting Process.
There was a presentation by Cynthia Orton from the Michigan Independent Citizens Redistricting Commission (MICRC). She described the process and purpose of the commission and how the public can get involved. For more information on the MICRC, visit www.michigan.gov/MICRC.

9526. Other Business.
COVID Relief Bill – The commission discussed a bill that recently passed the House and included relief funds for local municipalities. We will qualify for some funds, however the amount is unknown and will be distributed by the State.

Strategic Plan Meeting - This planning session with department heads and the commissioners will be held on April 17, the location of the meeting has not been identified yet.

9527. Motion by Leerar, seconded by Raterink, to adjourn the work session at 6:51 p.m. to proceed to the regular session.

All aye, motion carried.

Mayor Northrup called the virtual meeting of the Hudsonville City Commission to order on Tuesday, October 13, 2020 at 7:00 PM. There was a moment of silence to reflect on our children in schools.

All commissioners are attending the meeting remotely from the City of Hudsonville, Ottawa County, Michigan, except Commissioner Raterink attending from Palmetto, Manatee County, Florida.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, DeVree, Leerar, Raterink (7:10pm), Steigenga, City Manager Waterman, Finance Director Garcia and City Clerk VanSlyke.

PUBLIC COMMENTS

9528. None.

CONSENT AGENDA

9529. Motion by Leerar, seconded by Brandsen, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission regular session dated February 9, 2021.
2. Minutes of City Commission work session dated February 23, 2021.
3. Minutes of Downtown Development Authority dated February 3, 2021.
4. Minutes of the Terra Square Advisory dated February 10, 2021.
5. Minutes of Planning Commission dated February 17, 2021.

Yea 6, Nay 0, Absent 1 (Raterink) motion carried.

NEW BUSINESS

Public Safety

9530. Fire, Police and Emergency Management statistical reports for February received as information.

Finance

9531. Finance Director's Financial Reports for January received as information.

9532. Payment of Bills.

Motion by Brandsen, seconded by DeVree, to confirm the payment of the bills in the amount of \$188,040.45 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 7, Nay 0, motion carried.

9533. ACH Funds Distribution.

Motion by Brandsen, seconded by DeVree, to confirm the funds distributed via automated clearing house in the amount of \$228,543.68 which were distributed between meetings and reviewed by the City Manager.

Yea 7, Nay 0, motion carried.

Administration

9534. Public Hearing on Proposed Amendment to the Development and TIF plan of the DDA.

Mayor Northrup opened a public hearing at 7:18 p.m., on the Proposed Amendment to the Development and TIF plan of the DDA. DDA Director Fare and DDA President Koning discussed and answered questions on the proposed plan.

Receiving no public comments, the hearing was declared closed.

Motion by Steigenga, seconded by Leerar, to Adopt Ordinance 21-325 to approve 2021 – 2041 Development and Tax Increment Financing Plan of the City of Hudsonville Downtown Development Authority.

Yea 7, Nay 0, motion carried.

9535. Public Hearing on DNR Grant Application.

Mayor Northrup opened a public hearing at 7:29 p.m., on the DNR Grant Application. Marketing Coordinator Fare reviewed the proposed grant application and answered questions from the commission.

Receiving no public comments, the hearing was declared closed.

Motion by Raterink, seconded by Leerar, to approve Resolution No. 21-1722 to submit an application to the Michigan Department of Natural Resources Trust Fund Grant Program for the Buttermilk Creek Park Development Project.

Yea 7, Nay 0, motion carried.

9536. Assessing Fee Schedule.

Motion by Brandsen, seconded by Steigenga, to approve the Assessing Fee Schedule as presented.

Yea 7, Nay 0, motion carried.

9537. Balsam Dr./32nd Ave. Road Diet Traffic Study Proposal

Motion by Brandsen, seconded by Raterink, to approve and authorize the commencement of the attached Balsam Drive road diet traffic study and synchro model proposal by Fleis & Vandenbrink.

Yea 7, Nay 0, motion carried.

Department of Public Works

9538. Recommendation to Award Mowing Contract
Motion by Steigenga, seconded by DeVree, to extend the City’s current agreement with Cutting Edge Landscape Management, LLC, per Estimate #334 dated 2/1/2021, for a term of THREE YEARS in the amount of \$56,485 annually.

Yea 7, Nay 0, motion carried.

9539. Award Recommendation for Fertilization and Weed Control on City Properties
Motion by DeVree, seconded by Brandsen, to award fertilization and weed control services in the City of Hudsonville as described above, and on enclosed “2021 Proposal for the City of Hudsonville” to Weed and Feed Lawncare, LLC for the amount of \$13,074.

Yea 7, Nay 0, motion carried.

ADJOURNMENT

9540. Motion by Leerar, seconded by DeVree, to adjourn the regular session at 7:54 p.m.

All aye, motion carried.

Diana VanSlyke
Hudsonville City Clerk

Mayor Northrup